

ARIZONA GOODWILL EDUCATION SERVICES
2626 W Beryl Ave, Phoenix AZ 85021

Regular Meeting Summary

Wednesday, September 7, 2022 at 10:00 a.m. MST

Remote Instructions

<https://goodwillaz.webex.com/goodwillaz/j.php?MTID=mad8230cc560ad6bd29721e24410fa324>

Meeting number (access code): 2450 706 3178

Meeting password: rmAc3VxVa37

Join by phone

+1-415-655-0001 US Toll

Access code: 24507063178##

Join from a video or application

Dial 24507063178@goodwillaz.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Members Present

Timothy O'Neal

Akshai Patel

Vanessa Garcia

Jonae Harrison

Sentari Minor

Bryan Davey (joined at 10:20 a.m.)

Members Absent

Caroline McGroder

Other Attendees/Guests

Jackie Halleen, Executive Director/Board Officer

Georgia Harris, Official Charter Representative

Mona Stone

Andrew Encisco

Alexis Rico

Bev Johnson

Rachelle Durham

Lynne Adams

Julia Coulombe

Carly Mendoza

Victoria Sanchez

Darian McCullum

** In addition to this meeting summary, the meeting was recorded. The recording is also available on The Excel Center website.

1. Call to Order and Roll Call of Board Members Present. Mr. Sentari Minor called the AGES Governing Board Meeting to order at 10:04 a.m. quorum of the members was present at the time of roll call.

2. Open Call - There was no public comment made.

3. Consent Agenda – Potential Action

Approval of Board Regular Minutes – August 1, 2022 - Mr. O’Neal moved to **approve** the Consent Agenda as presented, seconded by Ms. Harrison. The Motion passed unanimously (Ayes: Mr. Minor, Mr. Patel, Mr. O’Neal, Ms. Garcia, Ms. Harrison).

4. Approval of Revision to Previous Board Meeting Summaries and Minutes– Discussion and Potential Action.

Approval of Revision to previous board meeting summaries and minutes to remove Jackie Halleen from Members Present to Other Attendees/Guests with title updated to Executive Director/Board Officer - Mr. Patel moved to **approve** the motion to revise previous board meeting summaries and minutes, seconded by Mr. O’Neal. The Motion passed unanimously (Ayes: Mr. Minor, Mr. Patel, Mr. O’Neal, Ms. Garcia, Ms. Harrison).

5. Approval of Monthly Expenditure Activity Report – Discussion and Potential Action

Approval of August 2022 Expenditure Report – Ms. Harrison moved to **approve** the August 2022 Monthly Expenditure Activity Report as presented, seconded by Mr. Patel. The Motion passed unanimously (Ayes: Mr. Minor, Mr. Patel, Mr. O’Neal, Ms. Garcia, Ms. Harrison).

6. Assistant Superintendent’s Report – Discussion

- a. School Operations update
 - i. Curriculum
 - ii. Teachers
 - iii. Staff
 - iv. Enrollment / Retention
 - v. Key Performance Indicators (KPI)
 - vi. Regulatory (not monthly)
- b. School location status update

Discussion: Ms. Harris full Assistant Superintendents report can be found on the recording from 2:26 – 29:48. Board requested the addition of the following to be added to readout:

Enrollment – Data for sourcing numbers - where are our students hearing about us
KPI’s – Operational Risks added as well
Academic – Attrition Rate Goal– snapshot for year over year
30, 60, 90 day for action plan to address any issues

Operational Risks added to future

Operational/Financial –

Operational Risks added to future updates

Long-term Real Estate (Ownership vs Lease)

Non-Financial KPI

Compliance committee – (subject to Open Meeting Law and will need to be agendaized with membership appointment of members) or

State Board Operational Framework KPI added

Add more traditional Income Statement - per Julia

7. Consideration of Various Excel Center Policies / Handbooks – Discussion and Potential Action. Pursuant to A.R.S. § 38-431.03(A)(3) & (4), the Board may vote to go into Executive Session, which will not be open to the public, for legal advice and to consult with and instruct its attorneys regarding these agreements.

- a. Approval of Code of Conduct Policy
- b. Approval of Emergency Response Guide / Flip Book
- c. Approval of Student Handbook
- d. Approval of Visits, Tours and Observation Policy

Discussion – Code of Conduct Policy – more description than needed. As a Charter we do not need everything that is included.

Application of Code of Conduct – Suggestion to add Staff to the first sentence. Student with Disabilities and Commitment to Non-Discrimination and Equity – concern that areas may be light in content. Ms. Adams assured board that information is adequate as long as staff are aware of both IEP, Section 504 Plans and Title 9 Policies

Student Handbook – Suggested updates: Parent vs Guardianship throughout all documents and electronics statement on page 21.

Ms. Harrison moved to **approve 7a – d on the Agenda as presented with school administration to revisit within 3 months for updates based on Board comments and feedback and other observations with the discretionary revision by school administration**, seconded by Mr. Davey. The Motion passed unanimously (Ayes: Mr. Minor, Mr. Patel, Mr. O’Neal, Ms. Garcia, Ms. Harrison, Mr. Davey).

8. Dates and Times of Future Meetings

- a. October 5, 2022 @ 10 a.m.

9. Adjournment of Board Meeting –Mr. Davey moved to adjourn the meeting, seconded by Mr. O’Neal. The Motion passed unanimously (Ayes: Mr. Minor, Mr. Patel, Mr. O’Neal, Mr. Davey, Ms. McGroder, Ms. Garcia). Meeting adjourned at 10:36 a.m.